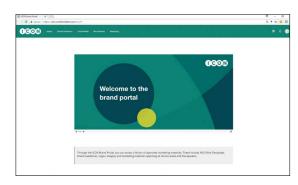
To access the Brand Portal go to:

- MyICON > Marketing (will redirect)
- MylCON > Blue 'Brand Portal' button on the homepage

The ICON brand portal is your digital library of collateral, templates and images, making it easy to produce high quality communications.

## Key features:

- Search for any specific materials across the site
- 'Watch' an item to be notified when it is updated
- Create 'My Collection' of your favourite collateral for easy access
- Works on both desktop and mobile devices



A short guide detailing how to fully exploit all of the features and capabilities of the ICON brand portal is available to download from the brand portal.







The ICON brand: Visual identity guidelines: employee pocket guide



## **ICON plc Corporate Headquarters**

South County Business Park Leopardstown, Dublin 18 Ireland T: (IRL) +353 1 291 2000 T: (US) +1 215 616 3000 F: +353 1 247 6260

ONplc.com/contact

#### **About ICON**

ICON is a world-leading clinical research organisation. From molecule to medicine, we advance clinical research providing outsourced development and commercialisation services to pharmaceutical, biotechnology, medical device and government and public health organisations. We develop new innovations, drive emerging therapies forward and improve patient lives. With headquarters in Dublin, Ireland, ICON operates from 134 locations in 46 countries and has approximately 38,000 employees as of 1 January 2022.

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January 2022

## The ICON logo

Our logo is the most recognised and valuable asset of our identity system.

The logo is embedded in all templates.

If you need to use the logo for third party materials contact the Marketing team. Use only approved versions of the logo from the brand portal.



a bespoke ICON font. These can be downloaded from the **ADDPLAN** Brand Portal.

## Colour

## Primary colour



R18 G132 B116

## Secondary colour palette







## Tertiary colour palette











R23 G144 B208 R127 G127 B127 R36 G40 B40

The primary colour is used as the dominant

colour scheme.

The secondary and tertiary colours in our palette introduce warmth into charts and diagrams and creates hotspots of colour.

A few additional colours are detailed in the full brand guidelines.

This colour palette, including tints, is automatically embedded in all ICON Microsoft Office templates.

Use only ICON colours.

# Proportional colour usage



# Microsoft Office templates

ICON templates are embedded in PowerPoint and Word and are regularly updated. These include presentations, proposal templates and other documents.













The ICON colours are also embedded in Excel.

You can download the full range from the Brand Portal or access a selection on your computer through File > New> ICON templates

Normal font colour



# Word template location

PPT template location





If you do not see the templates, or embedded brand colour palette, on your computer, please submit a ticket to IT via Service Now and they can be deployed to your computer.

## **Photography**

# Clinical Conceptual Scientific Metaphors People

# Proportional photography usage

60% Clinical	30% Business	10% Conceptual

There is a large collection of photography available from the brand portal. PPTs with images grouped by theme (e.g Patient) are also available.

## Icons

Icons are designed to help visually convey data or important information in presentations or documents. There are over 350 ICON approved icons, only these should be used in presentations.









## Example of icons in use







A PPT containing all icons grouped by theme is also available.

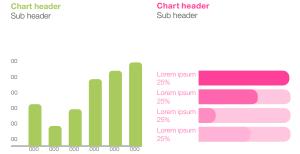


# Charts, diagrams, tables and maps

A wide selection of these are available in the 'charts and diagrams' template in PowerPoint.

These templates are formatted to follow ICON brand guidance so that you can simply add in your content. For more information about do's and don'ts see section 7.3 of the full brand visual identity guidelines on the Brand Portal.

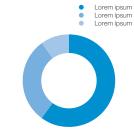
## Examples of bar charts



# Example of a pie chart

Sub header







Example of a table

## Example of a map

